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**NOTICE OF SUSPENSION**

Case No. 17-15-GA

**Notice Issued: August 17, 2017**

Susan F. Reed, P 26897, Detroit, Michigan, by the Attorney Discipline Board Tri-County Hearing Panel #23.

Suspension - 180 Days, Effective August 15, 2017.<sup>1</sup>

Based on respondent's default, the hearing panel found that respondent committed professional misconduct in her representation of a client in a criminal matter by failing to adequately communicate with the client; failing to explain the matter to her client; and by failing to answer an Attorney Grievance Commission request for investigation. The panel found that respondent failed to keep her client reasonably informed about the status of a matter and failed to comply promptly with reasonable requests for information in violation of MRPC 1.4(a); failed to explain a matter to the extent reasonably necessary to permit the client to make informed decisions regarding the representation, in violation of MRPC 1.4(b); knowingly failed to respond to a lawful demand for information from a disciplinary authority, in violation of MRPC 8.1(a)(2); and failed to answer a request for investigation in conformity with MCR 9.113(A), in violation of MCR 9.104(7). Respondent was also found to have violated MRPC 8.4(a) and (c); and MCR 9.104(1)-(4).

The panel ordered that respondent's license to practice law be suspended for a period of 180 days. Costs were assessed in the amount of \$1,686.70.

Mark A. Armitage  
Executive Director

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<sup>1</sup> Respondent has been continuously suspended from the practice of law in Michigan since October 20, 2016. Please see Order of Interim Suspension, issued October 20, 2016, *Grievance Administrator v Susan F. Reed*, Case No. 16-76-GA.